



Bureau for Private Postsecondary Education
P.O. Box 980818, West Sacramento, CA 95798-0818
(888) 370-7589 / www.bppe.ca.gov



NOTICE TO COMPLY – 000241

(Ed. Code § 94935, 5 CCR § 75010)

Institution Name: <u>Vista IT Training</u>	Institution Telephone: <u>(926) 579-6053</u>
Inst. Code: <u>86815186</u>	Administrator Name: <u>Brian Yung</u>
Street Address: <u>9645 Telsar Ave, Sateo</u>	Administrator Signature: <u>Brian Yung</u>
Inspector: <u>Gary J. Catalano</u>	Printed Name: <u>Gary J. Catalano</u>
	Date: <u>8/14/12</u>

VIOLATION(S)					
✓	Educ. Code	Description	✓	Code of Regs	Description
	§94802	Continuance of Former Approvals. Subsection(s):		§71705	Mission and Objectives.
	§94897	Prohibited Business Practices. Subsection(s):		§71710	Educational Program. Subsection(s):
	§94898	Merging Classes, Converting Method of Delivery, Changing Locations. Subsection(s):		§71715	Instruction. Subsection(s):
	§94899	Approval Required for Programs Leading to Licensed Profession.		§71716	Distance Educational Programs – Specific Provisions for Instruction Not in Real Time. Subsection(s):
	§94899.5	Collection of Tuition. Subsection(s):		§71717	Satellite Locations. Subsection(s):
	§94900	Required Student Records. Subsection(s):		§71720	Faculty. Subsection(s):
	§94900.5	Required Institutional Records. Subsection(s):		§71730	Administration. Subsection(s):
	§94901	Requirements for Recruiters. Subsection(s):		§71735	Facilities and Equipment. Subsection(s):
	§94902	General Enrollment Requirements. Subsection(s):	✓	§71740	Library and Other Learning Resources. Subsection(s): <u>(B) (C)</u>
	§94903	Waiving Provisions Prohibited.		§71750	Withdrawals and Refunds. Subsection(s):
	§94904	Ability to Benefit Students.		§71760	Self-Monitoring Procedures.
	§94905	Professions Requiring Licensure, Internships. Subsection(s):	✓	§71770	Admissions Standards and Transferred Credits Policy. Subsection(s): <u>(A) (I)</u>
	§94906	Language of Enrollment Agreement. Subsection(s):		§71800	Enrollment Agreement. Subsection(s):
	§94907	Mandatory Internal Dispute Resolution Prohibited.		§71810	Catalog. Subsection(s):
	§94908	Size of Text in Required Documents.		§71850	Minimum Educational Requirements in Order to Award an Undergraduate Degree. Subsection(s):
	§94909	Minimum Requirements for School Catalog. Subsection(s):		§71865	Minimum Educational Requirements in Order to Award a Graduate Degree. Subsection(s):
	§94910	Minimum Requirements for School Performance Fact Sheet. Subsection(s):	✓	§71920	Student Records. Subsection(s): <u>(E)(1) (E)(2)</u>
	§94911	Minimum Requirements for enrollment Agreement. Subsection(s):		§71930	Maintenance of Records. Subsection(s):
	§94912	Signature, Initials Required.		§74112	Uniform Data - Annual Report, Perform. Fact Sheet. Subsection(s):
	§94916	Statement On Loans To Students.		§74140	Retention of Advertising.
	§94918	Compliance with Federal Statutes.		§74150	Use of Term "University." Subsection(s):
	§94919	Institutions Participating in Federal Student Financial Aid Programs. Subsection(s):		§74190	Agents for Service of Process; Changes.
	§94920	Mandatory Cancellation, Withdrawal, and Refund Policies. Subsection(s):		§76140	Record-Keeping Requirements. Subsection(s):
	§94922	Waiving Provisions Prohibited.		§76215	Student Tuition Recovery Fund Disclosures. Subsection(s):
	§94929	Reporting of Completion Rate. Subsection(s):	✓	Other Violation	Description
	§94929.5	Reporting of Student Performance Data. Subsection(s):			
	§94929.7	Documentation of Performance Data. Subsection(s):			
	§94943.5	Agent for Service of Process.			

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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**NOTICE TO COMPLY - 000241**

INSTITUTION NAME:

Usta IT Training

INSPECTOR'S COMMENTS:

§ 71740 Library & Other Learning Resources

(b) Provision of school library

(c) Describe school library

§ 71770 Admissions standards

(a)(1) students shall have a high school diploma

§ 71920 Student Records

(E)(11) Progress reports/advisory notes

(E)(12) Copy of student complaint form

☒ Comments continued on attached 1 page(s).

Inspection Date: 8/14/12

Inspector's Printed Name:

Gary J. Catalano

Inspector Initialed:

GJC

Institution Administrator Printed Name:

Brian Yung

Administrator Initialed:

B.Y.

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Brian Yung CEO/IT Manager

Printed Name and Title

Date

8/14/12

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY Sep 14, 2012

(White) Bureau

(Yellow) Inspector

(Pink) Institution



BUREAU FOR PRIVATE POSTSECONDARY EDUCATION

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ATTACHMENT TO NTC - 000241

Institution Name: Vista IT Training	Institution # 86815186
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Comments:

§ 71740 Library and Other Learning Resources

(b) Provision of School Library - Develop and install a library in your school

(c) Describe school library - Place description in school catalog

71770 Admissions standards

(a)(1) High school diploma - Students shall have a High School Diploma. Starting with students in Sep of 2012 - Place copy in file

71920 Student Records

(E)(1) Progress reports/advisory notes - Place copy of Progress Reports and student communications and/or contact in all student files beginning Sept 2012

(E)(2) Student complaint form - Develop and include student grievance form in all student files beginning with the Sep 2012 class.

Attachment Page 1 of 1

Institution Administrator: 	Date: 8/14/12	Inspector:
(White) Bureau	(Yellow) Inspector	(Pink) Institution

(Rev. 4/17/11)

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